

**Yahara River Grocery Cooperative  
Board of Directors Meeting  
Giles Dow Room  
381 East Main Street, Stoughton, Wisconsin  
5:30 p.m.-7:30 p.m.,  
Thursday, November 12, 2009**

Present

President: Norma Sampson

Vice president: Deb Piper

Secretary: Dave Sharpe

Treasurer: Warren Kmiec

Directors: Regina Hirsch, Laura Anderson, and Jon Lewis.

Also in attendance Jeanine Holzmann, General Manager, Valli Warren sat in for Spenser and Marlene Widra

**Call to Order:** Vice President Deb called the meeting to order at 5:40 p.m.

**Minutes:** Laura **moved** that the minutes be approved with a correction of the Oct. 22 draft. Jon seconded. **Carried**

**Treasurer's Report:** A yearly Profit & Loss statement was distributed showing a loss of \$73,959.69 over the 10 months. The Evergreen CD matures soon. \$9,842 was put into a CD early in the store's development. Dave **moved** to cash it in and put it into the general account and John seconded. **Motion carried.** Discussion was held on the cap up money account. We decided to get a complete report from Warren at the next meeting in December and consider how to pay off some places for which that money had earlier been designated.

Our outstanding bills on the aging report are generally within 30 days.

We've lost about \$6,158 in October. This is still a typical monthly loss.

The landlord reduced the November rent to help us out.

**Health Insurance:** Regina is still doing some price checks. Jeanine will be talking to the employees to see what is good for them.

**Operations:** A health inspection was held yesterday. We need to ask employees to sign an agreement not to come if ill and report communicable diseases. We need to also provide a sneeze bar on the soups and fix temperature on salad bar. Date sensitive material including smoked fish, baby formula and eggs are the only things we must legally remove from the shelves at "sell by" date.

We asked Jeannie to look at margins to make sure we're giving and getting value to maximize profit and retain members.

An order plan has been developed for the next two months through the holidays. Jeanine will work with Cindy and Eric on some flextime to meet the needs. Some of this will be to fix issues

in Catapult. Jeanine will be doing some of this work at home by remote access to the store's computer. There appear to be safeguards in place to protect remote access to Catapult. This is according to Alvin who is the volunteer for us and is the IT person at Willie Street.

Volunteers are doing more regular activities now and slipping in to specific tasks.

A computer memory expansion card needs to be added to the QuickBooks computer so virus control can be added as well.

The back alley light will be repaired on 1/13/09 by the city.

The landlord had the furnace repaired. (Thank You!)

**Other: Membership Benefits.** Laura reminded us that "member" benefits are not that if offered to the general shopping public. She will pass the revisions of the Member Benefit sheet around again for advice. Laura **moved** to extend the gift card offer of \$5 off each \$100 dollar increment purchase of a card or cards to the general public through 12-24-09. Deb seconded. **Motion carried.**

**Dickens of a Run:** Navitas and Evergreen Start Bank are sponsors. One more sponsor may come on board. Entry forms and pledge cards are going out. The Chamber sent out an email about coupons to be inserted in the packets. Consensus was not to put in political material provided by candidates for office.

**Annual Meeting and officer election:** Laura will be working on Board member nominations and a slate. The fourth Thursday in January (1-28-10) was suggested. Norma is organizing the meeting.

Laura **Moved** to adjourn, seconded by Deb. **Motion carried.**

**Next Board Meeting:**

5:30 – 7:30 p.m.

Thursday, Dec. 10, 2009

City Hall – Hall of Fame Room

381 East Main Street